

JOIN NEXT
YEAR'S

Leadership

Class



WELCOME

Hello! We are excited for your interest in taking on a bigger role at Liberty. Next year, the school is going to need people who are passionate to represent the voice of the students and our diverse student body. This is a guidebook to how the application process will work and how you can officially send in your application to be reviewed.

Application Requirements



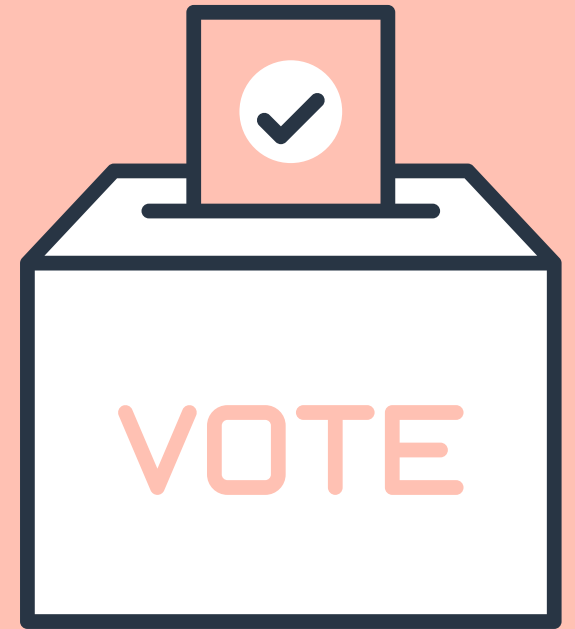
In the past, a different process has been in place to apply to be apart of the leadership class. However, with the opportunity to go digital given our new circumstances, there are a few things you need to know for this submission process. **Please note you must have a minimum GPA of a 2.5 from semester one.**

Application Requirements



1. You will find the essay questions in this guidebook. You can either answer directly in the Typeform application, which is linked at the of this guidebook labeled "Leadership Class Application", or you can copy and paste them in a new document and work on them there.
2. Once you begin the Typeform application, you will not be able to close out and return back to your progress. This is why we encourage you to take the time to understand the questions in a separate doc where you can then copy and paste your prewritten answers into the application.
3. Within the application itself, there will be a section where you will input 3 teachers who are going to fill out a letter of recommendation form on your behalf. **Please make sure you contact the 3 teachers before and ask if they are willing to fill it out on behalf of your application.** (All teachers will already have this form sent to their email)

Class Officer Information



Class Officer's are in charge of fundraising and serving as the voice of their specific class. Your job is to plan various events throughout the year in hopes to raise as much money for future events such as prom and other activities. You may run for Class President, Class VP, Class Secretary, or Class Treasurer

To apply, you will click the link that is labeled "Class Officer Application". You will be directed to the application that consists of both the leadership class questions and the class officer questions. After your application is received, it will be reviewed and you will be notified via email further steps including the Zoom informational meeting and campaign week/rules.

Application Timeline

(leadership class applicants)



February 8th

Leadership/Class Officer Applications available

March 4th

Applications (through the typeform) are due @3pm

March 10th

Applicants will be notified of their interview time

March 31st

Leadership class list will be posted on Liberty High website

Application Timeline

(class officer)



February 8th

Leadership/Class Officer Applications available

March 4th

Applications (through the typeform) are due @3pm

March 5th

Class Officer Candidate meeting @2pm

March 8th-12th

Campaign and voting week

March 12th

Class Officer Elections close and winners are announced

Application Questions

(leadership class applicants)

- List in order of significance your participation in the following: academics, school activities, after school job, community service, extracurricular activities, athletics, performing arts, etc. Please indicate what activities beyond Leadership you will be participating in during the 2021-2022 school year.
- Next year, our school year will be unlike any year we have ever experienced due to the precautions needed to take for Covid-19. How do you plan to ensure a welcoming and inclusive campus as students return back to campus? Explain some ideas and goals you may have in hopes to unite everyone as a whole.
- Looking at the Commission Descriptions (scroll down to view), what makes you most qualified for the Commission/Office that you have listed as your first choice? What distinguishes you as the top candidate for this job? What experience have you had that will benefit you in this position?

Please write a response addressing all 4 of these prompts in under 600 words

Why do you want to be in the 2021-2022 leadership class? What are you hoping to bring to the leadership class and/or your commission/office that is different than past years? What are your biggest strengths and what is an area of growth that you would like to see in your life? What sets you apart from other candidates?

Application Questions

(class officer applicants)

You will respond to all the same questions as listed in the previous page of this guidebook plus one additional prompt which can be seen below:

- **Write an essay about a way that we can improve Liberty High School, particularly the class you are running to be an officer for. Describe the process that you will use to make sure this idea becomes a reality. Examples of areas in need of improvement include: bringing the different areas of campus together, promoting communication between students and Administration, cleaning up the campus, promoting school spirit, fundraising, improving rallies, recognizing positive student efforts, charity events, etc. Make sure you establish each step that you will undertake in order to achieve this goal, as well as indicate whose assistance you will need to make this a reality. What roadblocks may you encounter to making this change?**

Commissioner Descriptions

(Pick your top 4)

Commissioner of Athletics: The responsibility of the Athletic Commissioner is to promote all of the sport-related activities that occur on campus. Posters and announcements should be made before every sporting event that occurs. Some of the big events can be publicized on a community-level by sending a press release to the local newspaper. Athletic Commissioners are also responsible for determining Leadership Athletic events and the creation of “Scholar Athlete,” “Leader of the Pride,” and “Athletic Top Ten” recognition, as well as acknowledging the Athletic Hall of Fame at Homecoming. This job requires an ability to work with the Athletic Director.

Commissioner of Clubs & Activities: This position will require you to be responsible for the organization of all club activities year-round. This job entails that you be organized, responsible and extremely flexible to changing circumstances. You will be required to coordinate all Homecoming events. If you are busy at the beginning of the school year, this position requires hours of work during class and after school. Every month, you must also facilitate a Club Council meeting. Additionally, you will be responsible for Club Rush.

Commissioner of Curriculum: The Commissioner of Curriculum is responsible for attending the School Site Council (SSC) meetings twice a month. At these meetings, these Commissioners are the voice of the student body regarding curriculum guidelines, school procedures and potential changes to either. This Commission works closely with the College & Career Center Technicians. Along with expressing the student voice, the Commissioner is in charge of numerous projects throughout the year, most notably the organization of Walk-Thru. You also will be responsible for honoring the Academic Top 10 and Letter of Intent Week.

Commissioner of Fundraising: This Commission will be responsible for the design, creation and selling of Liberty spirit items. They will be responsible for budgeting, inventory, and promotion/sales. This Commission will require one to work closely with the Financial Clerk and ASB.

Commissioner of the Performing Arts: As Commissioner of the Performing Arts, one serves as liaison between the band, choir, drama, dance and the Leadership class. You would be in charge of publicizing all performing arts events on campus, including putting out announcements, posters, and flyers for Performing Arts events. The Commissioner would also show their spirit at Performing Arts events. The largest project the PAC Commissioner is in charge of, however, is “Liberty Idol.”

Commissioner of Publicity: The Commissioner of Publicity has the job of keeping both the staff and students, along with the community of Brentwood, informed and up to date with events taking place on and off the LHS campus. This Commissioner is the mediator between clubs wishing to publicize events, and students desiring to stay involved. They also are in charge of reading the Morning Announcements every day at the beginning of second period. Thus, a strong voice and ability to project is also an asset. You will be responsible for the upkeep of the Information Boards in the Unity Plaza, District Office Bulletin Board, as well as Leadership Instagram account.

Commissioner of Rallies and Assemblies: To be Commissioner of Rallies and Assemblies, you must be: spirited, responsible, loud, outgoing, organized, and definitely not shy! You must organize at least four rallies during the course of the school year, as well as at least one assembly. This job requires a lot of time, planning and the ability to ask for help when necessary. Delegation of authority is a must! If you love getting up in front of a crowd, please apply. You also will be responsible for the creation and promotion of all LHS Spirit Weeks.

Commissioner of Teacher Relations: This Commissioner is close-knit to the LHS faculty. They are in charge of organizing teacher buddy gifts, Grand Marshals during Homecoming, Teacher of the Month, Top 10 Most Influential Teachers and Teacher Appreciation Week. Commissioners must be full of their own ideas, patient, and courteous when dealing with adults.

Commissioner of Technology: This Commissioner will work to promote Leadership events on a media platform. They will be responsible for the Leadership YouTube account, promotional videos, SnapChat, and associated tasks. They will serve as Technology Coordinators for all Leadership events. Additionally, they will be responsible for the creation and upkeep of the Liberty Leadership website.

Student Representative to the Board: The Student Representative to the Board is the representative of the students of Liberty High School to the LUHS District Board of Trustees. Board Representatives are required to attend every School Board meeting, usually twice a month. Additionally, as Student Representative to the Board, one must meet with Mrs. Harper prior to the Board Meeting, as well as give a one to three minute presentation about school activities, at each meeting. This position requires poise and ability to speak in front of a crowd of adults.

Typeform Link

Leadership Class Application Form:

<https://t70jfpc0inz.typeform.com/to/cGk1Hkz4>

Class Officer AND Leadership Class Application Form:

<https://t70jfpc0inz.typeform.com/to/Hjwspw5z>



Follow us on Instagram!

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